

3G Water Supply Corporation  
March Meeting Minutes  
March 14, 2022

BOD Members Present: Nancy Stanford, Mike Crowe, Annette Chamberlain, Tom Oughton, E.J Bible, Collins King, Mark Richardson

PGMS Representative: Tim Young

Other Members Present: Karen Stewart

Meeting called to order at approximately 7:00 pm.

**1. Approve Annual Meeting Minutes**

Judy brought to Nancy's attention that the minute meetings from the January Annual Meeting were not officially approved so there was a motion to approve the minutes.

Motion to accept the January meeting minutes was made, seconded and passed.

February meeting minutes were then opened for comments.

Motion to accept was made, seconded and passed.

**2. Financial Report -February 2022**

Financial information reviewed and after \$19,673.23 in bills the total current assets are \$378,362.03.

Fixed total assets are \$154,221.93 for a grand total of \$532,583.96 fixed total assets.

Income: Feb. '21 to Jan. 22' is \$223,878.17

\$133.36 in Bank fees under adm expenses that should be going away

When going over the Feb. 22 Balance sheet someone questioned the **-19,675.23** under accounts receivable why is it negative? Research needed to be done for next meeting.

The \$218.00 telephone service bill was questioned, Nancy said that was what it cost for two lines.

There is a \$162.09 discrepancy needed to be looked into. Question as to what it is? There should be something (invoice) to back up the number.

The \$4,162.41 was to repair three leaks and the

communication expense is the auto dialer which requires a separate phone line. We want to get rid of any lines we are not using. Need to look into any other additional fees for telephone (ex:call forwarding) we no longer need. Need to get down to basic service.

Motion to accept financial report requesting that an email be sent to us with answers to the 4 questions about accounting.

The motion was made, EJ and 2<sup>nd</sup> Mike and passed.

**Invoices Reviewed:**

**Aqua Tech**

**Central Texas Electric Co-op** (much higher than last month because of pump's running because we had more water usage.

**PGMS-error**, double billed for basic administrative so a new invoice will be made.

**Careflight** is active now and is suppose to be close to red barn. Ambulances come out of Llano or Marble Falls and the Careflight would land near the red barn.

**RVS Software** is an annual fee for billing software on computer that is still in the office.

Recommended to non-renew as it is no longer needed.

A motion was made to accept non renewing RVS license. Mike made the motion and EJ 2nd

We cancelled waste management last month.

**Engineer Services Invoice (additional)** fees paid to engineering firm, Bullock, Bennett and Associates, LLC to submit paperwork to TCEQ for approving the line going across the lake \$3,963.00. Paperwork looked good but it would probably be June before we got a final answer bc they are 100 days behind.

Missing Invoice for Hach \$230.93-lab supplier. We have a well that has been deemed affected by ground water so has to be treated periodically depending on lake water level. Water testing equipment comes from Hache. We do need an invoice from Hach. Hold off on paying Hach (no invoice and no check has been issued to be signed) and PGMS invoice (double charged need correction).

Motion made to accept invoices except Hach and PGMS, EJ, Tom 2<sup>nd</sup>.

### 3. Director's Report-February 2022

Feb. 28, 2022 repaired a leak on 450 Panorama due to valve. Got parts from ACE in Kingsland.

#### Water Operations Report

Gallons pumped	1,109,200
Gallons Sold	709,960
Gallons Flushed	380,400 (may not be the most accurate)
Gallons Accounted	1,090,360
New Water Loss	18,840 (may be a little higher)

Hope we have stopped close to 200,000 gallons of water due to leaks from repairs

We have to monitor our chlorine and turbidity 24/7. There is an alarm attached to auto caller if the chlorine drops below a certain level or if turbidity comes up it will alarm and shut the plant off. It is estimated that the plant uses about 10,000 gallons in this process.

Routine flushing 10,000 gallons

Another leak reported Monday in Golden Beach and customers had brown water for several hours. Some members were not notified so we need to update our contact list information.

#### **Options for notifying members are:**

In Geola, when trying to notify people they found an **email limitation** that only 40 people at a time could be notified. So now they are setting them up by street addresses. That way if only one street is going to be affected, they can notify those people and stay under the 40.

It was suggested maybe using **Robo calling** to notify members of any water interruptions. Problem is services that are free or cheap do not work that well and others are very expensive for smaller water systems.

EJ is going to see if he can find information on Robo calling.

Some neighborhoods people will go door to door.

What is the TCEQ requirement for noticing members of a boil water notice?

In cities if they cannot call them they have to go to the house and post it and to lift it the same way of notifying. Email is the cheapest, but several members do not have email.

#### **Take Away, need to update contact info.**

<b>Water Customer Account Summary</b>		<b># of accounts</b>
Water billed	\$19,476.32	266
Late fees assessed	\$211.81	36
Adjustments	\$114.01	7
Care Flight	\$237.00	237
<b>Total Current Charges</b>	<b>20,039.14</b>	<b>266</b>

Online Credit Card payment system is active. 13 members using it to pay their water bill.

**OLD BUSINESS**

- 1. New Generator is going to be returned and we will get a refund of our deposit. The Old generator will be re-installed. The new generator is a commercial but needed an industrial to handle the unbalanced loads our plant produces. The original generator was working, but needed repairs so it could be left ready to come on automatically. Mark from PGMS located a coolant leak that was a problem. Not a huge amount of money to fix old one.

Mike Crowe, Capital Barron is going to see if he can find a generator that will fit and if he can find one then we could possibly use Mike Crowe’s discount with Hubert.

Need to get old one working and will be in compliance with new senate bill for emergency preparedness.

**2. Road repairs**

PGMS can clean it up, square cut it put coal mix down. Cannot guarantee asphalt out of a bag to last forever. If it has to be better than that or the county requires it we will have to go to a 3<sup>rd</sup> party.

Exceptional usage.

Scott Balew, 68,000 previous usage 0 (May be a typo)

Motion to approve Director’s report Mike motion, 2<sup>nd</sup> EJ

Tim at PGMS needs to resubmit Emergency Preparedness Report on generator because it was based on new one and it needs to be corrected to old one and then we will be in compliance. Deadlines have been met.

Spot checking the 0 usage of water from last month? Patrick said between leaks they could not get a lot done last month on that. Caught up on leaks except a small one on Greenwood drive in Greenwood Acres. They will do spot checking this month.

Meters for each subdivision. Three subdivisions separated into three routes. Grabbed all meter readings Feb. 28<sup>th</sup>. Read meters again the 28<sup>th</sup> this month and come up with water loss per subdivision.

A motion to dismiss was called, seconded and approved.

Meeting adjourned at 8:30pm

Respectfully submitted  
Annette Chamberlain, Secretary

**Minutes Certification:**

Proposed minutes respectfully submitted,

Board Secretary /Recording Secretary \_\_\_\_\_ Date: \_\_\_\_\_

Approved by the Board of Directors on Date: \_\_\_\_\_

Board Secretary \_\_\_\_\_ Date: \_\_\_\_\_